

# **ANNUAL REPORT**

OF

Name: VILLAGE OF GRANTSBURG WATER UTILITY

Principal Office: 316 S. BRAD STREET

GRANTSBURG, WI 54840

For the Year Ended: DECEMBER 31, 2005

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

# **SIGNATURE PAGE**

I SHEILA MEYER	of
(Person responsible for accoun	ts)
VILLAGE OF GRANTSBURG WATER UTILI	TY , certify that I
(Utility Name)	
am the person responsible for accounts; that I have examined the knowledge, information and belief, it is a correct statement of the the period covered by the report in respect to each and every materials.	business and affairs of said utility for
	03/29/2006
(Signature of person responsible for accounts)	(Date)
TREASURER/DEPUTY CLERK	
(Title)	

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#### **IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name: VILLAGE OF GRANTSBURG WATER UTILITY** 

**Utility Address:** 316 S. BRAD STREET GRANTSBURG, WI 54840

When was utility organized? 1/1/1926

Report any change in name:

Effective Date: Utility Web Site:

## Utility employee in charge of correspondence concerning this report:

Name: SHEILA M. MEYER

Title: TREASURER/DEPUTY CLERK
Office Address: VILLAGE OF GRANTSBURG

316 S. BRAD STREET GRANTSBURG, WI 54840

**Telephone:** (715) 463 - 2405 **Fax Number:** (715) 463 - 5555

E-mail Address: villageoffice@grantsburgwi.com

## Individual or firm, if other than utility employee, preparing this report:

Name:

Title:

Office Address:

Telephone:
Fax Number:
E-mail Address:

# President, chairman, or head of utility commission/board or committee:

Name: MR. ROGER PANEK

Title: PUBLIC WORKS COMMITTEE CHAIRMAN

Office Address:

121 WEST HARRISON AVENUE GRANTSBURG, WI 54840

Telephone: (715) 463 - 2289

Fax Number: E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: LARRY O. STOTZ, CPA

Title: CPA

Office Address: STOTZ & COMPANY

210 SOUTH OAK STREET

P.O. BOX 149

GRANTSBURG, WI 54840

**Telephone:** (715) 463 - 5483 **Fax Number:** (715) 463 - 2775

E-mail Address: larry.stotzco@grantsburgtelcom.net

Date of most recent audit report: 1/20/2006

Period covered by most recent audit: CALENDAR YEAR 2005

#### Names and titles of utility management including manager or superintendent:

Name: MR RODNEY MEYER

Title: DIRECTOR OF PUBLIC WORKS

Office Address: VILLAGE OF GRANTSBURG

316 S. BRAD STREET GRANTSBURG, WI 54840

**Telephone:** (715) 463 - 2405 **Fax Number:** (715) 463 - 5555

E-mail Address: villageoffice@grantsburgwi.com

Name of utility commission/committee: PUBLIC WORKS COMMITTEE

#### Names of members of utility commission/committee:

MR JAMES NELSON, TRUSTEE MR ROGER PANEK, TRUSTEE MR DEAN TYBERG, TRUSTEE MR DAVID WALTERS, TRUSTEE

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

# **IDENTIFICATION AND OWNERSHIP**

_	
Firm Name:	
<b>Contact Person:</b>	
Title:	
Telephone: ( )	-
Fax Number: ( )	-
E-mail Address:	
Contract/Agreement	heginning-ending dates:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	234,746	229,163	1
Operating Expenses:			
Operation and Maintenance Expense (401)	152,404	112,490	2
Depreciation Expense (403)	28,420	25,436	3
Amortization Expense (404)	1,153	7,500	4
Taxes (408)	57,343	57,530	5
Total Operating Expenses	239,320	202,956	
Net Operating Income	(4,574)	26,207	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	(4,574)	26,207	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	10,494	8,058	9
Miscellaneous Nonoperating Income (421)	4,264	19,249	10
Total Other Income Total Income	14,758 10,184	27,307 53,514	
MISCELLANEOUS INCOME DEDUCTIONS	•	•	
Miscellaneous Amortization (425)	(11,362)	(11,362)	11
Other Income Deductions (426)	20,253	20,143	12
Total Miscellaneous Income Deductions	8,891	8,781	_
Income Before Interest Charges	1,293	44,733	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	30,699	31,474	13
Amortization of Debt Discount and Expense (428)	0	0	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)	0	0	_ 18
Total Interest Charges	30,699	31,474	
Net Income	(29,406)	13,259	
EARNED SURPLUS	4 005 540	4 040 700	40
Unappropriated Earned Surplus (Beginning of Year) (216)	1,685,540	1,610,728	19
Balance Transferred from Income (433)	(29,406)	13,259	_ 20
Miscellaneous Credits to Surplus (434)	0	61,553	21
Miscellaneous Debits to Surplus-Debit (435)	48,636	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	4 007 400	1 COE E 10	_ 24
Total Unappropriated Earned Surplus End of Year (216)	1,607,498	1,685,540	

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	234,746		234,746	1
Total (Acct. 400):	234,746	0	234,746	
Operation and Maintenance Expense (401):				
Derived	152,404		152,404	2
Total (Acct. 401):	152,404	0	152,404	
Depreciation Expense (403):				
Derived	28,420		28,420	3
Total (Acct. 403):	28,420	0	28,420	
Amortization Expense (404):				
Derived	1,153		1,153	4
Total (Acct. 404):	1,153	0	1,153	
Taxes (408):				
Derived	57,343		57,343	5
Total (Acct. 408):	57,343	0	57,343	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	(4,574)	0	(4,574)	)
OTHER INCOME Income from Merchandising, Jobbing and Contract Work	(415-416):			
Derived	0		0	8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
SPECIAL ASSESSMENTS \$5169 INVESTMENTS \$5325	10,494	0	10,494	10
Total (Acct. 419):	10,494	0	10,494	
Miscellaneous Nonoperating Income (421): Contributed Plant - Water			0	11

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421):			
SP ASSESSMENTS \$3285 SERVICE CHGS \$909, OTHER \$	4,264		4,264 12
Total (Acct. 421):	4,264	0	4,264
TOTAL OTHER INCOME:	14,758	0	14,758
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
Regulatory Liability (253) Amortization	(11,362)		(11,362)13
NONE	0	0	<u> </u>
Total (Acct. 425):	(11,362)	0	(11,362)
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		20,253	20,253 15
NONE	0	0	<u> </u>
Total (Acct. 426):	0	20,253	20,253
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(11,362)	20,253	8,891
INTEREST CHARGES Interest on Long-Term Debt (427): Derived Total (Acct. 427):	30,699 <b>30,699</b>	0	30,699 17 30,699
Amortization of Debt Discount and Expense (428):			_
NONE	0		<u> </u>
Total (Acct. 428):	0	0	0
Amortization of Premium on DebtCr. (429): NONE	0		0 19
Total (Acct. 429):	0	0	0
Interest on Debt to Municipality (430): Derived	0		0 20
Total (Acct. 430):	0		0
Other Interest Expense (431):			
Derived	0		0 21
Total (Acct. 431):	0	0	0

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to ConstructionCr. (432):			
NONE	0		0 22
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	30,699	0	30,699
NET INCOME:	(9,153)	(20,253)	(29,406)
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	359,530	1,326,010	1,685,540 23
Total (Acct. 216):	359,530	1,326,010	1,685,540
Balance Transferred from Income (433):			
Derived	(9,153)	(20,253)	(29,406)24
Total (Acct. 433):	(9,153)	(20,253)	(29,406)
Miscellaneous Credits to Surplus (434):			
NONE	0	0	0 25
Total (Acct. 434):	0	0	0
Miscellaneous Debits to SurplusDebit (435):			
WATER TOWER COSTS	48,636	0	48,636 26
Total (Acct. 435)Debit:	48,636	0	48,636
Appropriations of SurplusDebit (436):			
Detail appropriations to (from) account 215			0 27
Total (Acct. 436)Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	301,741	1,305,757	1,607,498

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)						0	1
Costs and Expenses of Merchandising	g, Jobbing and	Contract Worl	k (416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
,						0	6
Total costs and expenses	0	0	0	C	)	0	
Net income (or loss)		0	0	C	)	0	

## REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	234,746	0	0	0	234,746	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
Revenues subject to Wisconsin Remainder Assessment	234,746	0	0	0	234,746	• •

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,783,643	2,826,046	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	637,393	588,151	2
Net Utility Plant	2,146,250	2,237,895	•
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	•
Investment in Municipality (123)	0	0	5
Other Investments (124)	69,942	72,149	6
Special Funds (125)	47,033	42,916	7
Total Other Property and Investments	116,975	115,065	•
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	76,241	101,957	8
Temporary Cash Investments (132)	200,000	200,000	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	49,095	43,463	11
Other Accounts Receivable (143)	714	2,282	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	69,967	57,704	14
Materials and Supplies (150)	913	962	15
Prepayments (165)	128	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	397,058	406,368	
DEFERRED DEBITS		_	
Unamortized Debt Discount and Expense (181)	3,975	0	18
Extraordinary Property Losses (182)	0	1,128	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits  Total Assets and Other Debits	3,975 2,664,258	1,128 2,760,456	<u> </u>

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# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	205,990	205,990	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	1,607,498	1,685,540	23
Total Proprietary Capital	1,813,488	1,891,530	=
LONG-TERM DEBT			
Bonds (221)	586,800	595,400	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	586,800	595,400	•
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	158	2,014	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	54,195	54,195	31
Interest Accrued (237)	3,058	0	32
Other Current and Accrued Liabilities (238)	2,051	1,447	33
Total Current and Accrued Liabilities	59,462	57,656	-
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	204,508	215,870	36
Total Deferred Credits	204,508	215,870	•
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	2,664,258	2,760,456	=

## **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					_
Total Utility Plant - First of Year	2,826,046	0	0	0	1
(Should agree	with Util. Plant	Jan. 1 in Property	y Tax Equiva	lent Schedule)	
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (100.1)	1,178,074	0	0	0	2
Utility Plant in Service - Contributed Plant (100.2)	1,605,569	0	0	0	3
Utility Plant Purchased or Sold (391)					4
Utility Plant in Process of Reclassification (392)					5
Utility Plant Leased to Others (393)					6
Property Held for Future Use (394)					7
Construction Work in Progress (395)					8
Utility Plant Acquisition Adjustments (396)					9
Other Utility Plant Adjustments (397)				1	10
Total Utility Plant	2,783,643	0	0	0	
<b>Accumulated Provision for Depreciation and Amorti</b>	zation:				
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (110.1)	356,075	0	0	0 1	11
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (110.2)	281,318	0	0	0 1	12
Total Accumulated Provision	637,393	0	0	0	
Net Utility Plant	2,146,250	0	0	0	

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY (ACCT. 110.1)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	327,086				327,086	_
Credits During Year						2
Accruals:						;
Charged depreciation expense (403)	28,420				28,420	_ 4
Depreciation expense on meters						į
charged to sewer (see Note 3)	1,906				1,906	_ (
Accruals charged other						7
accounts (specify):						8
					0	
Salvage					0	_ 10
Other credits (specify):						1′
					0	12
					0	13
					0	14
					0	15
Total credits	30,326	0	0	0	30,326	16
Debits during year						17
Book cost of plant retired	1,337				1,337	_ 18
Cost of removal					0	19
Other debits (specify):						20
					0	2′
					0	22
					0	23
					0	24
Total debits	1,337	0	0	0	1,337	2
Balance end of year (110.1)	356,075	0	0	0	356,075	26
Composite Depreciation Rate?  If yes, what is the rate?	No					27 28

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# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	261,065				261,065	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (426)	20,253				20,253	4
Depreciation expense on meters						5
charged to sewer (see Note 3)					0	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
					0	13
					0	14
					0	15
Total credits	20,253	0	0	0	20,253	16
Debits during year						17
Book cost of plant retired	0				0	18
Cost of removal					0	19
Other debits (specify):						20
					0	21
					0	22
					0	23
					0	24
Total debits	0	0	0	0	0	25
Balance end of year (110.1)	281,318	0	0	0	281,318	26
Composite Depreciation Rate?  If yes, what is the rate?	No					27 28

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# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	_

# ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	<u> </u>
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	0
Balance end of year	0

# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	-

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	913	962	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	913	962	=

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written O			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) REFINANCE 2005	4,000	25	3,975	 1
Total		_	3,975	
Unamortized premium on debt (251) NONE				2
Total		_	0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)		
Balance first of year	205,990	1	
Changes during year (explain):			
		2	
Balance end of year	205,990	:	

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
WATER SYSTEM MORTGAGE REVENUE BOND	07/20/1993	07/01/2033	5.00%	0	1
WATER SYSTEM MORTGAGE REFINANCE 2009	11/22/2005	09/01/2025	4.81%	586,800	2
		Total Bonds (Account 221): 586,			

## **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Notes Payable (231)					
NONE	12/31/2002	12/31/2002	0.00%		1
Total for Account 231				0	

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)
Balance first of year	54,195 <b>1</b>
Accruals:	
Charged water department expense	57,343 <b>2</b>
Charged electric department expense	3
Charged sewer department expense	4
Other (explain):	_
NONE	5
Total Accruals and other credits	57,343
Taxes paid during year:	
County, state and local taxes	53,282 <b>6</b>
Social Security taxes	3,863 7
PSC Remainder Assessment	198 <b>8</b>
Other (explain):	
NONE	9
Total payments and other debits	57,343
Balance end of year	54,195
-	

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

	Interest Accrued Balance First	d Interest Accrued	Interest Paid	Interest Accrue Balance End	d
Description of Issue (a)	of Year (b)	During Year (c)	During Year (d)	of Year (e)	
Bonds (221)					
BONDS	0	30,699	27,641	3,058	1
Subtotal	0	30,699	27,641	3,058	
Advances from Municipality (223)					•
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					•
BANK LOAN	0			0	3
Subtotal	0	0	0	0	
Notes Payable (231)					•
NONE	0			0	4
Subtotal	0	0	0	0	
Total	0	30,699	27,641	3,058	•
					•

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# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		_ 1
Total (Acct. 123):	0	_
Other Investments (124):		
SPECIAL ASSESSMENTS	69,942	_ 2
Total (Acct. 124):	69,942	_
Special Funds (125):		
DEBT SERVICE ACCT \$16, BOND RESERVE ACCT \$47,017	47,033	_ 3
Total (Acct. 125):	47,033	_
Notes Receivable (141):		
NONE Total (Acct. 141):	0	_ 4
	<u> </u>	-
Customer Accounts Receivable (142):	40.005	_
Water Electric	49,095	_ 5
Sewer (Regulated)		- 6 7
Other (specify):		- '
NONE		8
Total (Acct. 142):	49,095	_
Other Accounts Receivable (143):		
Sewer (Non-regulated)		_ 9
Merchandising, jobbing and contract work		_ 10
Other (specify):	74.4	44
UTILITY SERVICES	714 <b>714</b>	_ 11
Total (Acct. 143):	/14	_
Receivables from Municipality (145):	00.007	40
GENERAL FUND \$66,173, SEWER FUND \$3,794	69,967	_ 12
Total (Acct. 145):	69,967	-
Prepayments (165):	100	40
INSURANCE Total (April 465):	128	_ 13
Total (Acct. 165):	128	_
Extraordinary Property Losses (182):		
NONE	•	_ 14
Total (Acct. 182):	0	-
Other Deferred Debits (183):		
NONE Table (April 199)		_ 15
Total (Acct. 183):	0	

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars E		
Payables to Municipality (233):		
NONE		_ 16
Total (Acct. 233):	0	_
Other Deferred Credits (253):		
Regulatory Liability	204,508	17
NONE		18
Total (Acct. 253):	204,508	

## **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)
Add Average:					
Utility Plant in Service (100.1)	1,199,275	0	0	0	1,199,275 °
Materials and Supplies	937	0	0	0	937
Other (specify): NONE					0 :
Less Average:					
Reserve for Depreciation (110.1)	341,580	0	0	0	341,580
Customer Advances for Construction					0 !
Regulatory Liability	210,189	0	0	0	210,189
ADJ TO REGULATORY LIAB DOES NOT MATCH F-22	(5,681)				(5,681)
Average Net Rate Base	654,124	0	0	0	654,124
Net Operating Income	(4,574)	0	0	0	(4,574)
Net Operating Income					
as a percent of					
Average Net Rate Base	-0.70%	N/A	N/A	N/A	-0.70%

# IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

**NONE** 

# **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	1.5
Water Electric	
Gas	
Sewer	-

# REGULATORY LIABILITY - PRE-2003 HISTORICAL ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY PLANT (253)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year	215,870	0	0	0	215,870	1
Add credits during year:						
NONE					0	2
Deduct charges:						
Miscellaneous Amortization (425)	11,362	0	0	0	11,362	3
Other (specify): NONE					0	4
Balance End of Year	204,508	0	0	0	204,508	

## **FINANCIAL SECTION FOOTNOTES**

# Balance Sheet End-of-Year Account Balances (Page F-18)

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$2,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

Due from General: Public Fire Protection, Taxroll Entries, Machinery Rental Due from Sewer: Shared Meter Costs

# **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	218,699	217,121	_ 1
Total Sales of Water	218,699	217,121	•
Other Operating Revenues			
Forfeited Discounts (470)	1,098	1,018	2
Other Water Revenues (474)	14,949	11,024	3
Total Other Operating Revenues	16,047	12,042	-
Total Operating Revenues	234,746	229,163	•
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	111,135	76,246	4
General Operating Expenses (680-690)	41,269	36,244	5
Total Operation and Maintenenance Expenses	152,404	112,490	•
Other Operating Expenses			
Depreciation Expense (403)	28,420	25,436	6
Amortization Expense (404)	1,153	7,500	7
Taxes (408)	57,343	57,530	8
Total Other Operating Expenses	86,916	90,466	_
Total Operating Expenses	239,320	202,956	-
NET OPERATING INCOME	(4,574)	26,207	=

## **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	,
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				•
Residential	516	22,335	73,925	4
Commercial	88	13,721	31,290	5
Industrial	11	4,240	7,722	6
Total Metered Sales to General Customers (461)	615	40,296	112,937	•
Private Fire Protection Service (462)	5		2,368	7
Public Fire Protection Service (463)	1		83,840	8
Other Sales to Public Authorities (464)	31	7,396	19,554	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	652	47,692	218,699	_

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.			
Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)

NONE

## **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	27,933	1
Wholesale fire protection billed	55,907	2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	83,840	_
Forfeited Discounts (470):		-
Customer late payment charges	1,098	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	1,098	-
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department	975	7
Other (specify): UTILITY SERVICES	13,974	8
Total Other Water Revenues (474)	14,949	-

### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	32,834	35,514
Purchased Water (610)		0
Fuel or Power Purchased for Pumping (620)	13,993	13,240
Chemicals (630)	14,116	10,087
Supplies and Expenses (640)	38,018	11,187
Repairs of Water Plant (650)	12,174	6,218
Transportation Expenses (660)		0
Total Plant Operation and Maintenance Expenses	111,135	76,246
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES		· ·
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)	19,316	17,432
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)		· ·
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	19,316 3,520	17,432 4,276
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	19,316 3,520 3,030	17,432 4,276 4,707
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	19,316 3,520 3,030 10,522	17,432 4,276 4,707 5,075
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	19,316 3,520 3,030 10,522	17,432 4,276 4,707 5,075 4,754
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	19,316 3,520 3,030 10,522	17,432 4,276 4,707 5,075 4,754
GENERAL OPERATING EXPENSES Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688) Miscellaneous General Expenses (689) Uncollectible Accounts (690) Total General Operating Expenses	19,316 3,520 3,030 10,522	17,432 4,276 4,707 5,075 4,754 0

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

	Method Used to Allocate Between			
Description of Tax (a)	Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		54,195	54,195	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		913	890	2
Net property tax equivalent		53,282	53,305	•
Social Security		3,863	3,969	3
PSC Remainder Assessment		198	256	4
Other (specify): NONE			0	5
Total tax expense		57,343	57,530	

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### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Burnett			
SUMMARY OF TAX RATES						
State tax rate	mills		0.206953			
County tax rate	mills		3.253881			
Local tax rate	mills		6.702097			
School tax rate	mills		9.078416			
Voc. school tax rate	mills		1.138231			
Other tax rate - Local	mills		0.000000			
Other tax rate - Non-Local	mills		0.000000			
Total tax rate	mills		20.379578			1
Less: state credit	mills		1.124601			1
Net tax rate	mills		19.254977			1
PROPERTY TAX EQUIVALENT CALCU	LATIO	N				1
Local Tax Rate	mills		6.702097			1
Combined School Tax Rate	mills		10.216647			1
Other Tax Rate - Local	mills		0.000000			1
Total Local & School Tax	mills		16.918744			1
Total Tax Rate	mills		20.379578			1
Ratio of Local and School Tax to Total	dec.		0.830181			1
Total tax net of state credit	mills		19.254977			2
Net Local and School Tax Rate	mills		15.985121			2
Utility Plant, Jan. 1	\$	2,826,046	2,826,046			2
Materials & Supplies	\$	962	962			2
Subtotal	\$	2,827,008	2,827,008			2
Less: Plant Outside Limits	\$	0	0			2
Taxable Assets	\$	2,827,008	2,827,008			2
Assessment Ratio	dec.		0.906388			2
Assessed Value	\$	2,562,366	2,562,366			2
Net Local & School Rate	mills		15.985121			2
Tax Equiv. Computed for Current Year	\$	40,960	40,960			3
Tax Equivalent per 1994 PSC Report	\$	54,195				3
Any lower tax equivalent as authorized						3
by municipality (see note 6)	\$					3
Tax equiv. for current year (see note 6	) \$	54,195				3

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## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	1,892		_ 4
Structures and Improvements (311)	0		_ 5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		_ 7
Wells and Springs (314)	30,161		_ 8
Infiltration Galleries and Tunnels (315)	0		_ 9
Supply Mains (316)	0		_ 10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	32,053	0	_
PUMPING PLANT			
Land and Land Rights (320)	500		_ 12
Structures and Improvements (321)	19,658		_ 13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		_ 15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	74,313		_ 17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	94,471	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		_ 21
Structures and Improvements (331)	41,219		_ 22
Water Treatment Equipment (332)	4,713		_ 23
Total Water Treatment Plant	45,932	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				_
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			1,892	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			30,161	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	32,053	
PUMPING PLANT				
Land and Land Rights (320)			500	12
Structures and Improvements (321)			19,658	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			74,313	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			<u> </u>	20
Total Pumping Plant	0	0	94,471	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			41,219	
Water Treatment Equipment (332)			4,713	
Total Water Treatment Plant	0	0	45,932	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	7,114		24
Structures and Improvements (341)	0		25
Distribution Reservoirs and Standpipes (342)	478,128		26
Transmission and Distribution Mains (343)	221,046		27
Fire Mains (344)	0		28
Services (345)	48,351	161	_ 29
Meters (346)	93,571	4,478	30
Hydrants (348)	173,790		_ 31
Other Transmission and Distribution Plant (349)	898		32
Total Transmission and Distribution Plant	1,022,898	4,639	_
GENERAL PLANT Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	9,261		_ 36
Transportation Equipment (373)	0		37
Other General Equipment (379)	15,862	2,931	_ 
Other Tangible Property (390)	0	·	39
Total General Plant	25,123	2,931	_
Total utility plant in service directly assignable	1,220,477	7,570	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	1,220,477	7,570	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				_
Land and Land Rights (340)			7,114 24	4
Structures and Improvements (341)			0 2	5
Distribution Reservoirs and Standpipes (342)		(48,636)	429,492 20	6
Transmission and Distribution Mains (343)			221,046 27	7
Fire Mains (344)			0 28	8
Services (345)	337		48,175 29	9
Meters (346)	1,000		97,049 30	0
Hydrants (348)			173,790 3	1
Other Transmission and Distribution Plant (349)			898 32	2
Total Transmission and Distribution Plant	1,337	(48,636)	977,564	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)			0 33 0 34	-
Office Furniture and Equipment (372)			0 35	5
Computer Equipment (372.1)			9,261 36	6
Transportation Equipment (373)			0 37	7
Other General Equipment (379)			18,793 38	8
Other Tangible Property (390)			0 39	9
Total General Plant	0	0	28,054	
Total utility plant in service directly assignable	1,337	(48,636)	1,178,074	
Common Utility Plant Allocated to Water Department			0 40	0
Total utility plant in service	1,337	(48,636)	1,178,074	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		- 5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	0		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	0	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	0		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	0	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	0		23
Total Water Treatment Plant	0	0	_

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# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			0 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	0
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			0 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			0 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	0
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			0 23
Total Water Treatment Plant	0	0	0

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		_ 24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	0		_ 26
Transmission and Distribution Mains (343)	1,343,780		_ 27
Fire Mains (344)	0		_ 28
Services (345)	261,789		_ 29
Meters (346)	0		_ 30
Hydrants (348)	0		_ 31
Other Transmission and Distribution Plant (349)	0		_ 32
Total Transmission and Distribution Plant	1,605,569	0	_
GENERAL PLANT			
Land and Land Rights (370)	0		_ 33
Structures and Improvements (371)	0		_ 34
Office Furniture and Equipment (372)	0		_ 35
Computer Equipment (372.1)	0		_ 36
Transportation Equipment (373)	0		_ 37
Other General Equipment (379)	0		_ 38
Other Tangible Property (390)	0		_ 39
Total General Plant	0	0	_
Total utility plant in service directly assignable	1,605,569	0	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	1,605,569	0	_

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# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				_
Land and Land Rights (340)			0 2	4
Structures and Improvements (341)			0 2	25
Distribution Reservoirs and Standpipes (342)			0 2	6
Transmission and Distribution Mains (343)			1,343,780 2	27
Fire Mains (344)			0 2	28
Services (345)			261,789 2	29
Meters (346)			0 3	0
Hydrants (348)			0 3	1
Other Transmission and Distribution Plant (349)			0 3	2
Total Transmission and Distribution Plant	0	0	1,605,569	
GENERAL PLANT				
Land and Land Rights (370)			0 3	3
Structures and Improvements (371)			0 3	
Office Furniture and Equipment (372)			0 3	
Computer Equipment (372.1)			0 3	6
Transportation Equipment (373)			0 3	7
Other General Equipment (379)			0 3	8
Other Tangible Property (390)			0 3	9
Total General Plant	0	0	0	
Total utility plant in service directly assignable	0	0	1,605,569	
Common Utility Plant Allocated to Water Department			0 4	0
Total utility plant in service	0	0	1,605,569	

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply

Month (a)  Purchased Water Gallons (000's) (000's) (b)  Cc)  January  February  March  April  May  June  July  August  September  October  November  December	Ground Water Gallons (000's) (d)  3,933 3,469 3,868 5,285 4,314 4,765 7,269 7,304 4,221 5,195	Total Gallons All Methods (000's) (e)  3,933 3,469 3,868 5,285 4,314 4,765 7,269 7,304
February  March  April  May  June  July  August  September  October  November  December	3,469 3,868 5,285 4,314 4,765 7,269 7,304 4,221	3,469 3,868 5,285 4,314 4,765 7,269
March April May June July August September October November December	3,868 5,285 4,314 4,765 7,269 7,304 4,221	3,868 5,285 4,314 4,765 7,269
April May June July August September October November December	5,285 4,314 4,765 7,269 7,304 4,221	5,285 4,314 4,765 7,269
May June July August September October November December	4,314 4,765 7,269 7,304 4,221	4,314 4,765 7,269
June July August September October November December	4,765 7,269 7,304 4,221	4,765 7,269
July August September October November December	7,269 7,304 4,221	7,269
August September October November December	7,304 4,221	
September October November December	4,221	7,304
October November December		
November December	5,195	4,221
December		5,195
	3,763	3,763
	3,797	3,797
Total annual pumpage 0	0 57,183	57,183
Less: Water sold		47,692
Volume pumped but not sold		9,491
Volume sold as a percent of volume pumped		83%
Volume used for water production, water quality and system main	tenance	2,993
Volume related to equipment/system malfunction		40
Non-utility volume NOT included in water sales		74
Total volume not sold but accounted for		3,107
Volume pumped but unaccounted for		6,384
Percent of water lost		11%
If more than 25%, indicate causes:		
If more than 25%, state what action has been taken to reduce wat	ter loss:	
Maximum gallons pumped by all methods in any one day during re	eporting year (000 gal.)	537
Date of maximum: 10/7/2005		
Cause of maximum: Hydrant Flushing		
Minimum gallons pumped by all methods in any one day during re	eporting year (000 gal.)	8
Date of minimum: 11/25/2005	1g / (000 ga)	
Total KWH used for pumping for the year		113,466
If water is purchased: Vendor Name:		,
Point of Delivery:		

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	_
1926 WELL- 121 W. BURNETT	1	151	6	288,000	Yes	1
1931 WELL- 223 W. BURNETT	2	154	8	230,000	Yes	2
1975 WELL- 507 N. PARK	3	150	10	346,000	Yes	3

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

			Intak	es	
	Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE					_

1

## **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#1	#2	#3	1
Location	VILLAGE	VILLAGE	VILLAGE	2
Purpose	Р	Р	Р	3
Destination	D	D	D	4
Pump Manufacturer	PLEUGER	VALLEY	BERKLEY	5
Year Installed	1995	1984	1994	6
Туре	SUBMERSIBLE	SUBMERSIBLE	SUBMERSIBLE	7
Actual Capacity (gpm)	200	160	240	8
Pump Motor or				9
Standby Engine Mfr	FRANKLIN	FRANKLIN	FRANKLIN	10
Year Installed	1995	1984	1994	11
Туре	ELECTRIC	ELECTRIC	ELECTRIC	12
Horsepower	20	15	25	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1	#2		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET		4 5
Year constructed	1969	1993		6
Primary material (earthen, steel, concrete, other)	STEEL	STEEL		7 8
Elevation difference in feet (See Headnote 3.)	100	172		9 10
Total capacity in gallons (actual)	100,000	200,000		11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID		12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE		15 16 17
Filters, type (gravity, pressure, other, none)	NONE	NONE		18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.0000	0.0000		20 21 22
Is a corrosion control chemical used (yes, no)?	Υ	Υ		23
ls water fluoridated (yes, no)?	Y	Y		25

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### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

				1	Number of Fee	et		
		_				Adjustments		_
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Increase or (Decrease) (g)	End of Year (h)	
M	D	6.000	37,592	0	0	0	37,592	_ 1
M	S	6.000	148	0	0	0	148	_ 2
Р	D	6.000	427	0	0	0	427	_ 3
M	D	8.000	34,170	0	0	0	34,170	4
Р	D	8.000	10,085	0	0	0	10,085	5
M	D	10.000	888	0	0	0	888	6
M	Т	10.000	72	0	0	0	72	7
Р	D	12.000	5,840	0	0	0	5,840	8
Р	Т	12.000	145	0	0	0	145	9
Total Within M	lunicipality		89,367	0	0	0	89,367	<u> </u>
Total Utility		=	89,367	0	0	0	89,367	_

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#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	361	0	1	2	362	52	1
M	1.000	295	0	0	0	295	89	2
M	1.250	3	0	0	0	3		3
Р	1.500	4	0	0	0	4		4
M	1.500	6	0	0	0	6		5
Р	2.000	1	0	0	0	1		6
М	2.000	8	0	0	0	8	3	7
M	4.000	8	0	0	0	8	2	8
M	6.000	20	0	0	0	20	6	9
M	8.000	2	0	0	0	2		10
Total Utili	ty	708	0	1	2	709	152	_

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#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size			-	Adjustments			
of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	555	0	0	0	555	73	1
1.000	20	0	0	0	20	3	2
1.500	12	0	0	0	12	5	3
2.000	19	0	0	0	19	3	4
3.000	9	0	1	0	8	2	5
4.000	5	2	1	0	6	3	6
Total:	620	2	2	0	620	89	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.625	470	54	5	7	0	19	555	_ 1
1.000	0	13	2	1	0	4	20	2
1.500	0	8	0	3	0	1	12	3
2.000	0	6	3	5	0	5	19	4
3.000	0	1	1	1	0	5	8	5
4.000	0	0	0	6	0	0	6	6
Total:	470	82	11	23	0	34	620	_

#### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	_
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	158				158	2
Total Fire Hydrants	158	0	0	0	158	=
Flushing Hydrants						
	1				1	3
Total Flushing Hydrants	1	0	0	0	1	_

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 159

Number of distribution system valves end of year: 341

Number of distribution valves operated during year: 341

#### WATER OPERATING SECTION FOOTNOTES

### Other Operating Revenues (Water) (Page W-04)

Please explain amounts in Account 474 in excess of \$2,000, including like items grouped. Please provide, for example, a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

Rental fee - antenna space on water tower Meters installed and water turned on

#### Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 30%, but not less \$2,000, please explain.

Repairs: Water controls, pump and piping repairs to Wells 1 & 3
Supplies & Expenses: Final payment on south water tower reconditioning
Insurance Expense: Liability, property and workers comp insurance costs were
studied and reallocated among different funds (general, water, sewer, storm
water, etc)

Chemicals: Increase in chemicals and costs to meet WI DNR testing/sampling requirements

#### Water Utility Plant in Service --Plant Financed by Utility or Municipality-- (Page W-08)

If Adjustments for any account are nonzero, please explain.

AJE - Expense water tower paint/repair per PSC directive

If Plant in Service Additions, Account 345, are greater than zero AND Additions on the Water Services schedule are zero, please explain.

\$161 misc. adjustment - PSC 05-US-105 from previous year

#### Water Services (Page W-18)

Explain all reported Adjustments.

Physical inventory and mapping discovered 2 services not previously reported

#### Meters (Page W-19)

**General footnotes** 

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Yes, station meters are tested at least once every 2 years.